

UNCLASSIFIED//
ROUTINE
R 220052Z JUL 10
BT

UNCLAS
FM CNO WASHINGTON DC//N1//
TO NAVADMIN
INFO CNO WASHINGTON DC//N1//
NAVADMIN 245/10

MSGID/GENADMIN/CNO WASHINGTON DC/N1/JUL//

SUBJ/CHANGE TO FY11 TUITION ASSISTANCE POLICY IMPLEMENTING QUARTERLY
ALLOCATION//

REF/A/DOC/OPNAVINST 1560.9A/4MAR2008//
REF/B/MSG/NAVADMIN 105/10/23MAR2010//

AMPN/ REF A IS OPNAVINST 1560.9A, VOLUNTARY EDUCATION FOR NAVY SAILORS.
REF B ANNOUNCES CHANGES TO EDUCATION PRIORITIES AND MANAGEMENT OF OFF-
DUTY VOLUNTARY EDUCATION.//

RMKS/1. THIS NAVADMIN MODIFIES EXISTING POLICY AS IMPLEMENTED IN REF A,
AND MODIFIED BY REF B. COMMANDS SHOULD RETAIN THIS NAVADMIN UNTIL THE
UPDATE TO REF A IS RELEASED. THIS POLICY DOES NOT APPLY TO NAVY
COLLEGE PROGRAM AFLOAT COLLEGE EDUCATION (NCPACE).

2. EFFECTIVE 1 OCTOBER 2010, FUNDING FOR TA WILL BE ALLOCATED
QUARTERLY BASED ON HISTORIC USAGE RATES AND REMAINING AVAILABLE FUNDS.
WHEN THIS ALLOCATION IS REACHED, NO FURTHER TA APPLICATIONS WILL BE
PROCESSED FOR THE REMAINDER OF THAT QUARTER. UNPROCESSED APPLICATIONS
WILL BE HELD FOR PROCESSING THE FOLLOWING QUARTER. A NAVY COLLEGE
OFFICE STAFF MEMBER WILL WORK WITH EACH SAILOR TO DETERMINE ALTERNATIVE
COURSE OPTIONS SHOULD THE REQUEST NOT BE APPROVED.
SAILORS WILL CONTINUE TO BE ALLOWED TO SUBMIT TA APPLICATIONS AT ANY
TIME, BUT THE APPLICATIONS WILL NOT BE PROCESSED MORE THAN 30 DAYS
PRIOR TO THE START OF THE FISCAL QUARTER IN WHICH THE CLASS STARTS.
APPLICATIONS WILL BE PROCESSED ON A FIRST COME, FIRST SERVED BASIS
BASED UPON THE ONLINE APPLICATION DATE. DEPLOYED SAILORS THAT CANNOT
ACCESS WEB TA SHOULD CONTACT THE VIRTUAL EDUCATION CENTER (VEC) AT 877-
838-1659 OR VEC@NAVY.MIL. THOSE UNABLE TO CONTACT THE VEC MAY SUBMIT
TA APPLICATIONS BY: FAX - (757) 492-5095; MAIL - CENTER FOR PERSONAL
AND PROFESSIONAL DEVELOPMENT, 1905 REGULUS AVENUE, SUITE 234, VIRGINIA
BEACH, VA 23461; OR NAVAL MESSAGE TO CENPERSPRODEV DAM NECK VA WITH THE
FOLLOWING INFORMATION:

- APPLICANT'S NAME (LAST, FIRST AND MI) AND EMAIL ADDRESS
- APPLICANT'S COMMAND AND UIC
- COMMAND POC AND EMAIL ADDRESS
- SCHOOL NAME
- TERM START/END DATES
- COURSE DESCRIPTION (ON-BASE, OFF-BASE, DISTANCE LEARNING)
- COURSE LEVEL (HIGH SCHOOL, DEVELOPMENTAL/PREP, VOCATIONAL/TECHNICAL,

LOWER, UPPER OR GRADUATE)

- PRIMARY INSTRUCTION MODE (CD ROM, INSTRUCTOR, PAPER BASED, TELETRAINING, VIDEO TAPE, WEB/INTERNET)
- CREDIT UNIT (SEMESTER, QUARTER)
- COURSE NUMBER AND TITLE
- NUMBER OF CREDIT HOURS
- TUITION COST PER CREDIT HOUR
- COURSE FEES
- TOTAL COURSE COSTS

3. SAILORS SHOULD ALSO CONSIDER FURTHER UTILIZING OTHER EDUCATIONAL OPPORTUNITIES AND STUDY TOOLS AVAILABLE SUCH AS DEFENSE ACTIVITY FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES) AND COLLEGE-LEVEL EXAMINATION PROGRAM (CLEP) TESTING, NAVY COLLEGE PROGRAM FOR AFLOAT COLLEGE EDUCATION AND ACADEMIC SKILLS COURSES, AND NAVY COLLEGE PROGRAM RESOURCES TO FOCUS STUDIES AND ENABLE OFF-DUTY EDUCATION SUCCESS.

4. OUR GOAL IS TO CONTINUE TO FOCUS ON IMPROVING THE SUCCESS RATES OF EACH SAILOR'S EDUCATIONAL ASPIRATIONS, INFLUENCE SAILORS TO MAKE GOOD CHOICES THROUGH CAREFUL PLANNING, AND MAXIMIZE THE USE OF LIMITED EDUCATION RESOURCES. THIS NEW POLICY WILL HELP STABILIZE OUR TA EXECUTION THROUGHOUT THE FISCAL YEAR AND IN THE FUTURE.

5. POINT OF CONTACT: MS. ANN HUNTER, OPNAV N153, AT (931) 535-3167 OR EMAIL AT ANN.HUNTER(AT)NAVY.MIL.

6. RELEASED BY VADM MARK FERGUSON, N1.//

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